

Bye-Law 6

Executive Officers

1 Positions

- 1.1 There are six Sabbatical Trustees, which shall also be known as Executive Officers. These positions are full-time paid roles of the Union elected in accordance with the Election Bye-Law.
- 1.2 The Executive Officers shall be:
 - 1.2.1 President;
 - 1.2.2 Vice President Welfare;
 - 1.2.3 Vice President Communities;
 - 1.2.4 Vice President Barts and The London;
 - 1.2.5 Vice President Humanities and Social Sciences; and
 - 1.2.6 Vice President Science and Engineering.
- 1.3 These positions are the full membership of the Executive Committee.
- 1.4 Sabbatical Trustees can be removed in accordance with the Articles of Association.

2 President

The President shall:

- 2.1 Be the voice of students at Queen Mary University of London.
- 2.2 Chair and co-ordinate the work of the Board of Trustees and report to University Council.
- 2.3 Chair and co-ordinate the work of the Executive Committee including the implementation of Union Policy.
- 2.4 Oversee the management of the Union, including staffing, through the Chief Executive Officer.
- 2.5 Be responsible for the interpretation in the case of a disagreement and the review of the Articles of Association and Bye-Laws.
- 2.6 Ensure that there is an up-to-date policy archive of the Union that should be easily accessible to all students.
- 2.7 Be responsible for the conduct of the Union's relations with the University, NUS and other key organisations that impact on the student experience at Queen Mary University of London.
- 2.8 Be an official Union delegate to NUS National Conference.
- 2.9 Be an ex-officio member of University Council and attend all other relevant meetings of the University and be an advocate for all students studying at Queen Mary University of London.

- 2.10 Be the principal spokesperson for the Union to the media.
- 2.11 Ensure the Union adheres to the Articles of Association, Bye-Laws and Policy.
- 2.12 Ensure that appropriate support and opportunities are available for students wanting to be involved in student media, sports, societies and volunteering.
- 2.13 Be the single shareholder and a director for the Union's subsidiary company, Queen Mary Students' Union Services Limited.
- 2.14 Chair Union Development Board.
- 2.15 Carry out all other duties as stated in the Articles of Association, Bye-Laws, Policy, President's role description or delegated from the Board of Trustees or Student Council.

3 Vice President Welfare

The Vice President Welfare shall:

- 3.1 Be the voice of students at Queen Mary University of London, on welfare-related matters.
- 3.2 Be a Trustee of Queen Mary Students' Union and fulfil the relevant duties.
- 3.3 Support committees and working groups relating to welfare issues and provide regular updates to Student Council.
- 3.4 Attend all relevant meetings of the University and be an advocate for all students studying at Queen Mary University of London.
- 3.5 Communicate and attend events with external and internal bodies on welfare-related matters, including NUS.
- 3.6 Be the lead Officer on societies' issues relating to the welfare of students.
- 3.7 Be responsible for widening participation in Union activities among the student community.
- 3.8 Be a member of Union Development Board.
- 3.9 Carry out all other duties as stated in the Articles of Association, Bye-Laws, Policy, VP Welfare's role description or delegated from the Board of Trustees or Student Council.

4 Vice President Communities

The Vice President Communities shall:

- 4.1 Be the voice of students at Queen Mary University of London, on community, equal opportunity and liberation-related matters.
- 4.2 Be the voice of students at Queen Mary University of London, on matters relating to international, postgraduate and distance-learning students.
- 4.3 Be a Trustee of Queen Mary Students' Union and fulfil the relevant duties.
- 4.4 Liaise with marginalised groups (including but not limited to BME students, LGBT+ students, transgender students, students with disabilities or specific learning differences, and women students) to ensure their interests and views are taken into account in the Union's work.
- 4.5 Support committees and working groups relating to community, equal opportunities and liberation issues and provide regular updates to Student Council.

- 4.6 Attend all relevant meetings of the University and be an advocate for all students studying at Queen Mary University of London.
- 4.7 Communicate and attend events with external and internal bodies on community, equal opportunity and liberation-related matters, including NUS.
- 4.8 Be responsible for widening participation in Union activities among marginalised and liberation communities in the Union.
- 4.9 Work in collaboration with the Vice President Barts and The London, the Vice President Humanities and Social Sciences and the Vice President Science and Engineering to ensure the interests and views of their international, postgraduate and distance-learning students are taken into account in the Union's work.
- 4.10 Be a member of Union Development Board.
- 4.11 Carry out all other duties as stated in the Articles of Association, Bye-Laws, Policy, VP Communities' role description or delegated from the Board of Trustees or Student Council.

5 Vice President Barts and The London

The Vice President Barts and The London shall:

- 5.1 Be the voice of students at Queen Mary University of London, who study in Barts and The London School of Medicine and Dentistry.
- 5.2 Be a Trustee of Queen Mary Students' Union and fulfil the relevant duties.
- 5.3 Seek feedback from members on academic, welfare, liberation, equal opportunities and community issues.
- 5.4 Support the Course Representative System in Barts and The London School of Medicine and Dentistry.
- 5.5 In cooperation with the VP Communities, ensure the interests and views of international, postgraduate and distance-learning students in Barts and The London School of Medicine and Dentistry are taken into account in the Union's work.
- 5.6 Chair the Barts and The London Students' Association Board, report to Student Council on its activities and support its members.
- 5.7 Attend all relevant meetings in the University and be an advocate for all students studying at Queen Mary University of London.
- 5.8 Communicate and attend events with external and internal bodies on relevant topics, including NUS.
- 5.9 Be a member of the Union Development Board.
- 5.10 Carry out all other duties as stated in the Articles of Association, Bye-Laws, Policy, VP Barts and The London's role description or delegated from the Board of Trustees or Student Council.

6 Vice President Humanities and Social Sciences

The Vice President Humanities and Social Sciences shall:

- 6.1 Be the voice of students at Queen Mary University of London, who study in the Faculty of Humanities and Social Sciences on education-related matters.

- 6.2 Be a Trustee of Queen Mary Students' Union and fulfil the relevant duties.
- 6.3 Support and develop the Course Representative System in the Faculty of Humanities and Social Sciences.
- 6.4 In cooperation with the VP Communities, ensure the interests and views of international, postgraduate and distance-learning students in the Faculty of Humanities and Social Sciences are taken into account in the Union's work.
- 6.5 Attend all relevant meetings in the University and be an advocate for all students studying at Queen Mary University of London.
- 6.6 Communicate and attend events with external and internal bodies on academic matters, including NUS.
- 6.7 Chair the Humanities and Social Sciences Board and be a member of the Union Development Board.
- 6.8 Carry out all other duties as stated in the Articles of Association, Bye-Laws, Policy, VP Humanities and Social Sciences' role description or delegated from the Board of Trustees or Student Council.

7 Vice President Science and Engineering

The Vice President Science and Engineering shall:

- 7.1 Be the voice of students at Queen Mary University of London, who study in the Faculty of Science and Engineering on education-related matters.
- 7.2 Be a Trustee of Queen Mary Students' Union and fulfil the relevant duties.
- 7.3 Support and develop the Course Representative System in the Faculty of Science and Engineering.
- 7.4 In collaboration with the VP Communities, ensure the interests and views of international, postgraduate and distance-learning students in the Faculty of Science and Engineering are taken into account in the Union's work.
- 7.5 Attend all relevant meetings in the University and be an advocate for all students studying at Queen Mary University of London.
- 7.6 Communicate and attend events with external and internal bodies on academic matters, including NUS.
- 7.7 Chair the Science and Engineering Board and be a member of the Union Development Board.
- 7.8 Carry out all other duties as stated in the Articles of Association, Bye-Laws, Policy, VP Science and Engineering's role description or delegated from the Board of Trustees or Student Council.