**VOLUNTEERING SUB-COMMITEE**

**16th September 2021, 13:00, Microsoft Teams**

This meeting was not Quorit. As funding decisions and group affiliations needed to be approved, members of the Executive met separately to make these decisions, taking into consideration opinions from Tasmiah Shamsad (Volunteering Officer ME).

**Agenda:**

* Welcome and introductions
* Schedules for 2021-22 meetings
* New Group Affiliation Proposal
* Volunteering Development Fund Decisions

**Attendance:**

**Membership:**

* + Tasmiah Shamsad (Mile End Volunteering Officer)

**Apologies**:

* Mahnoor Ahsan (Bart and The London Volunteering Officer)
* Jit Yih Tan (Barts and The London Student Groups Rep)

**In attendance:**

* Laura Poole (Volunteering and Student Engagement Coordinator, staff support)
* Aiden Power (Student Engagement Administrator, Secretary)

**Agenda item 1: Schedules for 2021/2022 meetings:**

* LP: Board must meet 4 times a year.
* TS: Weds. Thurs. and most of Fri. off (This term)
* LP: 18th – 22nd October – next meeting between those dates. LP: poll to be sent.
* LP: Following meetings 28th Jan. – 3rd Feb. 26th March – 6th April. Polls will be sent for all 3.

**Agenda item 2: New group affiliation proposal:**

* TS: STAR don’t have the necessary contacts to be able to be able to find new charitable opportunities. What support could be given to help them be able to explore new ventures?
* LP: affiliation processes will remain the same despite losing the first one.
* TS: happy with the new proposal, the rest of the board need to approve this for it to move forward.
	+ Online tutoring: TS: Yes, approved

**Agenda item 3: Volunteering Development Fund Decisions**

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| **Group Name** | **Active Volunteers** | **Account Balance** | **Amount Requested (£)**  | **For** | **Amount Allocated (£)**  | **Reasons** |
| STAR | 08-Jan | £38.45 | £20 | Printing Leaflets and posters to recruit new volunteers | £20 | Reasonable request - Funded Fully |
| Teddy Bear Hospital | 131 | £3,693.78 | £1,197.24 | Funding to print activity booklets and purchase all goodies to encourage the children to have a more healthy lifestyle | Not Funded | Ineligable due to amount of money in their account. Also Applied for more money than available in this round |

**AOB:**

* LP: to find out when the volunteering fair will take place. Aiming for early Nov.
* TS: no A.O.B from the sub-committee.