

Executive Committee Notes

Friday 10th November 2023

Present

Tahmid Khan, Vice President Welfare (TK)
 Aisha Qadi, Vice President Science & Engineering (AQ)
 Matthew Beach, Vice President Communities (MB)
 Amaan Abbas, Vice President Barts and The London (AA)

In attendance:

Alvin Ramsamy, Deputy Chief Executive Officer (AR)

Apologies

Serena Jabbar, President (SJ)
 Jovani Palnoni, Vice President Humanities & Social Sciences (JP)

Notes of the meeting

	Notes	Actions
1	<p>Matt</p> <p>General – Supported editing Aisha’s Employability Curriculum Group Terms of Reference. Attended SU90, a QMSU team lunch where all teams across the Students’ Union provide 5-min updates about key activities from the semester, reflections, and priorities for the rest of semester. Attended drop-in session for students at Floyer House residence to hear about their experiences and organised subsequent meeting to plan action with ResLife.</p> <p>Postgraduates – Met with Senior International Advisor to firm up plans for December International PGR Mixer, sorted catering, and a communications promotional materials request. Chaired first Postgraduate Board. Introduced Postgraduate Research Representation Assistant and Postgraduate Engagement Assistant to the Doctoral College. Identified students to participate in first Postgraduate Consultation Group.</p> <p>International Students – Met with Senior International Advisor and discussed potential plans to start up an ‘International Café’ where students meet every six weeks to discuss concerns as well as learn about careers, skills, networking, etc. Discussed potential plans for Refugee Week in March. Organised time for international reps to meet with student advising team in absence of other university meetings to relay feedback and set up monthly catch-ups with Aisha to cover crossover in international student representation.</p> <p>Liberation – Chaired first Jewish Heritage Fortnight organising committee and third Disability Awareness Fortnight (DAF) organising committee. Enquired with the Disability and Dyslexia Service about attending an event for DAF highlighting disability research at Queen Mary. Attended Race Equality Action Group and relayed feedback ahead of the committee’s meeting with the Senior Executive Team.</p>	
2	<p>Amaan</p> <p>MBBS Curriculum review – attended session with staff on this.</p> <p>Student Concerns – raising these with ISHE regarding to some fundraising events that took place. Supporting students through this process.</p>	

	<p>Garrod – taking up most of his time, helping with phased move. Reviewing furniture needs and comms to students to ensure clarity on opening times and what is available.</p> <p>Flagship events – made progress with all and been working on Rites of Passage.</p>	
3	<p>Aisha</p> <p>Employability Curriculum Group (ECG) - Finalised the document of an equivalent to Terms of Reference of the ECG group and sent it to the relevant stakeholders. In discussion with a date for the first meeting by end of November/early December time</p> <p>Careers & Enterprise website: Provided feedback to the university careers marketing team alongside Jovani on areas of improvement with the careers website as well as possible suggestions for a redesign to improve student engagement</p> <p>Student Media and S&E board: Chaired the first Student Media and S&E board meetings. Part-time Officers engagement needs to be improved which will be discussed with Student Voice team, as attendance were fairly low.</p> <p>International support: Discussed with Matthew the options on how international students can be actively voiced and supported, as a VP International has still not yet been recruited at the university.</p>	
4	<p>Tahmid</p> <p>Study Well – planning continued, met with various stakeholders to discuss events and logistics. Led a meeting for all stakeholders to find out how faculties and other QM departments want to contribute, several actions to follow up on. Planning to start the campaign on the 11th of December and will continue into January.</p> <p>Financial Assistance Fund – started discussing with them about improving their FAQs, and how to better link the information on the website to the policy as well as the future direction of the policy.</p> <p>Food Pantry – planning continues, carpenters have confirmed the increase of the space. Waiting for details of the plans.</p>	

To find out more about any of the above contact a member of the Executive Committee - www.qmsu.org/reps/exec